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U.S. House of Representatives

SUBCOMMITTEE ON EMPLOYEE BENEFITS
OF THE
COMMITTEE ON POST OFFICE AND CIVIL SERVICE
207 CANNON HOUSE OFFICE BUILDING
Washington, D.C. 20515

September 9, 1971

Enclosed is the sixteenth report from the Job Evaluation and Pay Review Task Force of the Civil Service Commission established pursuant to Public Law 91-216.

If you have any comments or questions as to the course of action which the Commission has taken, please contact me at the above address, or call me at 225-6295 (Government Code 180).

Also enclosed is a copy of the Hearing Record covering the Task Force's Interim Progress Report submitted in March of this year.


Richard A. Barton
Staff Assistant

Enclosures

United States Civil Service Commission
Washington, D. C. 20415

August 17, 1971

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Honorable Thaddeus J. Dulski
Chairman, Committee on
Post Office and Civil Service
U. S. House of Representatives
Washington, D. C. 20515

Dear Mr. Chairman:

In accordance with Section 304(c) of Public Law 91-216, the following summarizes the activities of the Job Evaluation and Pay Review Task Force for the period ending August 15, 1971.

I. Principal Tasks Worked Upon

- A. A Personal Competence Ranking system for senior R&D scientists and engineers has been completed in draft and submitted to all agencies, unions, associations, and other interested parties for review and comment.
- B. The final draft of the Health Services occupations directly related to clinical care has now been completed and will be distributed in the next few days.
- C. Pending projects are:
 - 1. Administrative, Professional and Technological Evaluation System (APTES) - 80% completed.
 - 2. Teaching profession special occupations evaluation system - 60% completed.
 - 3. Supervisor and Manager Evaluation System (SAMES) - 40% completed.
 - 4. Protective Services special occupations evaluation system - 40% completed.

II. Principal Meetings Conducted or Attended

- A. The Task Force Director testified at the public hearings on the Task Force's Interim Progress Report conducted by the Subcommittee on Employee Benefits.
- B. The Task Force Director testified at the hearings held by the Subcommittee on Investigations of the House Post Office and Civil Service Committee. Testimony concerned the relationship between the Task Force's project and that being conducted by the Westinghouse Corporation for the U. S. Postal Service.

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II. Principal Meetings Conducted or Attended (cont'd.)

- C. The last of four question-and-answer seminars was held during August. In total, over 700 employees and supervisors from Federal agencies attended the four seminars. It is believed that this was a most profitable communications device.
- D. At the request of the State of Vermont Public Service Commission, a presentation was made on the work of the Task Force and how it could be related to the needs of the Civil Service system for the State of Vermont.
- E. A meeting was held with representatives of the National Association of Supervisors. The purpose of this meeting was to obtain their views on the evaluation of supervisory and managerial positions. This information will be used in the development of the evaluation system for this category of employees.

Sincerely yours,

/s/

Robert E. Hampton
Chairman